



West Deptford Township Beautification Committee
April 21, 2016
MINUTES

1. Call to Order

Chairman, Rick Nichols opened the meeting with the open public meetings notice. "Adequate notice of this meeting has been given by notifying the South Jersey Times and the Courier Post, posting the meeting date on the official bulletin board of the Township Municipal Building, posting on the Township website at www.westdeptford.com and filing written notice with the Municipal Clerk".

2. Mayor DiCarlo administered the Oath of Office to Carol May, Nancy Miller, Joanne Kintzing and Matt Moore.

3. Attendance/Roll Call, Secretary Chris Hutchinson did Roll Call, attendance sheet attached.

4. Approval of Minutes: Motion made by, Carol May, seconded by Megan Kerr. Amend minutes to read Megan Kerr seconded motions that were missing in last minutes. Motion approved by all.

5. All members except Carol May, participated in Observation Walk around the circumference of RiverWinds Community Center to assess what needed to be addressed by the Beautification Committee.

A. Mayor DiCarlo addressed the islands. She suggested partnering with the Recreation Committee to clean up the island beds. Matt Moore discussed what and when to plant in the beds. Matt Moore can get the mulch, but we need labor. Rick Nichols made a motion for Beautification Committee to hold a community event requiring volunteers for island clean-up. Motion seconded by Kim Mehaffey. All in favor. Rick Nichols asked Mayor to communicate two dates: May 14, 2016, 10-12 people needed for the prep and May 21st, 2016, 40-45 people needed for labor. Carol May will ask Women's Club to provide volunteers as well. The volunteers will spread mulch.

B. Mayor DiCarlo addressed the Senior Area. We will let Seniors decide what to do with that area. Mayor will ask Debby Turner-Fox to talk to Seniors.

C. There was a discussion regarding re-furbishing the water wall in front of the Senior lounge. An engineer is already looking in to that project. Another option to the water wall is a seating bar with a grill. Rick Nichols suggested that if we go that route, we could sell blocks on the seating bar with people's names on them. Matt Moore suggested making the fountain a pond with lily pads and koi. The possibility of a fire pit was also discussed.

D. For the area in front of the pool, a K9 memorial was discussed. It could be a Boy Scout/Eagle Scout Project. Kim Mehaffey suggested planting dogwoods around the K9 memorial.

E. Kim Mehaffey and Joanne Kintzing suggested outdoor stretching bars and a training area.

6. Upcoming Events:

The tour of the township for the Beautification Committee is scheduled for April 30, 2016. John Strouse asked that we meet at RiverWinds at 9:00 am for the two hour tour.

7. Action Steps:

- A. Update on the By Laws Committee: Mayor DiCarlo said that we need to modify By Laws and send to Debby Turner-Fox for approval.
- B. Update on 3-Year Work Plan Committee: This needs to be sent to Debby Tuner-Fox for approval. Nancy Miller and Megan Kerr will work on this after the tour of the township.

8. Old Business: Kim Mehaffey provided pictures identifying projects for the 3-Year Plan. Chris Hutchinson will create a file for each month.

9. New Business:

- A. Initiate plans for monthly, quarterly and annual Beautification projects.
Rick Nichols would like to see us do a project each month.
For example, May: island around community center
Quarterly: Koi Pond
Annual: Fire pit

- B. Initiate plans for Beautification Committee Award for homeowners
There was a discussion on how to best award the homeowners with the Beautification Homeowners Award. Rick Nichols got information on engraving signs. Kim Mehaffey suggested a rock with etching. Joanne Kintzing suggested putting each month's winner on the West Deptford Township calendar. Mayor DiCarlo stated that we need to come up with a plan on how homes would be nominated. We would select the winner at our meetings and there would be a monthly award. This would not be in our By Laws. We need a separate policy for this and we will need a property release. Kim Mehaffey volunteered to work on this with Rick Nichols.

10. Public Comment

- a. Rick Nichols made a motion to open the meeting for public comment
- b. Joanne Kintzing seconded the motion
- c. All voted in favor to open the meeting for public comment
- d. There was no public in attendance and the public comment period was closed

11. Adjourn

- a. Rick Nichols made a motion to adjourn the meeting
- b. Megan Kerr seconded the motion
- c. All voted in favor to adjourn the meeting and confirmed the next meeting date of Thursday, May 19, 2016 @ 7:00 pm RiverWinds

Submitted by Christina Hutchinson,
Secretary, Beautification Committee