



West Deptford Township Beautification Committee  
February 16, 2017  
MINUTES

**1. Call to Order**

Chair, Ms. Nancy Miller, opened the meeting with the open public meetings notice. "Adequate notice of this meeting has been given by notifying the South Jersey Times and the Courier Post, posting the meeting date on the official bulletin board of the Township Municipal Building, and filing written notice with the Township Clerk".

**2. Attendance/Roll Call**

Ms. Lee Ann DeHart completed Roll Call. The following were in attendance: Nancy Miller, Christina Hutchinson, Joanne Kintzing, Rick Nichols, Matt Moore, Sharon Robinson and Lee Ann DeHart. Committeeman Jim Robinson and Megan Kerr arrived after the meeting started.

**3. Approval of January 19, 2017 Minutes**

Motion made by Joanne Kintzing, seconded by Matt Moore. Motion was approved by the entire Committee.

**4. Results of Committee Priorities Assessment** were presented. Ms. Miller handed out the assessment totals and an open discussion followed. Pocket Park Clean-up and Community Gardens were discussed. Mr. Moore was asked to pick 2 or 3 parks in need that the Beautification Committee could clean-up. Mr. Moore suggested West Deptford Park and Crescent Avenue (near Lawnton) for the Pocket Park Clean-up and for Community Gardens he suggested Francis Avenue and Locksley Lane. It was noted that Mr. Moore would review his list of parks and rate them according to need. Mr. Moore suggested the group take a look at the park on Cleveland and Wilson as this park had been cleaned up by an Eagle Scout and explained the process the Scouts go through when they are looking to clean up a park.

The topic of how to advertise the events was addressed, and it was suggested by Ms. Miller they could attend the Recreation Committee meeting and send out email blasts (News and Notes) through the Township. The budget was discussed as was the need for playground equipment, paint and mulch.

**5. Sign Design**

The sign design for exit ramp #21 off of 295 was discussed. It was noted that two vendors had been contacted for design help and pricing. Property ownership and zoning issues were discussed along with a discussion of a contest with West Deptford High School students for the design of the sign. Joanne Kintzing and Rick Nichols will supply an update for the Committee at the next meeting.

**6. Adopt an Island**

Advertising of the program was discussed. The list that was collected at Fun Day cannot be located but Mr. Moore volunteered to contact a couple of people he believed were on the list. It was added that the Women's Club and PAL could be contact to determine their level of interest. Other items discussed were sending out letters to landscapers, and businesses wishing to do a "project" with their employees. Mr. Moore and Nancy Barna were looking into pricing on the boulders. The boulders will be used as "signs" for the islands, indicating the name of the group that adopted the island. Sign up Genius was discussed as well.

**7. Photo Contest**

A discussion was held regarding the Photo Contest and it was stated that only one entry was submitted. Ms. Miller made a motion to cancel the contest and was seconded by Mr. Nichols. The motion was approved unanimously.

**8. RiverWinds Clean Up**

Dates for the RiverWinds cleanup were discussed and it was decided March 18<sup>th</sup> would be the clean-up with March 19<sup>th</sup> as the rain date. March 26<sup>th</sup> would be the mulch date and April 1<sup>st</sup> would be the rain date. The amount of mulch needed was discussed as well. The event would be advertised through the Township email blasts (News and Notes), and signage at RiverWinds.

**9. Grant Opportunities ANJEC**

Ms. Miller informed the Committee of a grant opportunity with ANJEC, Open Space Stewardship Project. April 7<sup>th</sup> is the deadline.

**10. New Business**

Mr. Nichols was approached by Bill Gore from the West Deptford High School regarding a building outside the Child Study Team Building that was damaged in an accident. It was noted by the Committee this is not part of their scope of projects and the High School should contact their insurance representative first.

**11. Public Comment**

Committeeman Jim Robinson, thanked everyone for coming to the meeting.

**12. Adjourn**

Mr. Moore made a motion to adjourn the meeting. Mr. Nichols seconded the motion and the motion was approved unanimously.

Next meeting on March 16, 2017 @ 7:00 p.m. at RiverWinds Community Center.

Submitted by Lee Ann DeHart, RMC