

**RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD
APPOINTING AN ADMINISTRATIVE AGENT FOR THE
ADMINISTRATION OF AFFORDABLE UNITS
FOR THE YEAR 2011**

WHEREAS, the Township of West Deptford's Fair Share Plan promotes an affordable housing program pursuant to the Fair Housing Act (N.J.S.A. 52:27D-301 *et seq.*) and Council on Affordable Housing's Substantive Rules (N.J.A.C. 5:94-1 *et seq.*); and

WHEREAS, the Township of West Deptford wishes to enter into an agreement with **GroupMelvinDesign** (hereinafter referred to as "**Group Melvin**") for the purpose of administering and enforcing the affordability controls and the Affirmative Marketing Plan of the Township of West Deptford in accordance with the regulations of the Council on Affordable Housing pursuant to N.J.A.C. 5:94-1, *et seq.*, and the New Jersey Uniform Housing Affordability Controls pursuant to N.J.A.C. 5:80-26, *et seq.*; and

WHEREAS, the agreement designates Group Melvin as the Administrative Agent for all of the components of the Township of West Deptford's affordable housing program; and

WHEREAS, the Township of West Deptford, prior to the award of this contract for "Professional Services," has complied with the dictates of N.J.S.A. 19:44A-20.5, and its Ordinance establishing a Fair and Open Process for the Award of Professional Service Agreements and Other Agreements with Business Entities adopted pursuant thereto, requiring that all contracts for "Professional Services" be awarded pursuant to a fair and open process; and

WHEREAS, the Township of West Deptford has awarded this contract for "Professional Services" after undertaking to consider all proposals submitted pursuant to the Fair and Open Process required by N.J.S.A. 19:44A-20.5, and the Township's Ordinance establishing a Fair and Open Process for the Award of Professional Service Agreements and other Agreements with Business Entities.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of West Deptford as follows:

1. The Administrator of the Township of West Deptford is hereby authorized to enter into an Agreement with Group Melvin for the purpose of administering and enforcing the affordability controls and the Affirmative Marketing Plan of the Township of West Deptford, in accordance with the regulations of the Council on Affordable Housing pursuant to N.J.A.C.

5:94-1, *et seq.* and the New Jersey Uniform Housing Affordability Controls pursuant to N.J.A.C. 5:80-26, *et seq.*

2. Said Agreement shall be subject to Council on Affordable Housing's approval.
3. The Township of West Deptford's Municipal Housing Liaison will serve as the Liaison to Group Melvin, the Administrative Agent.
4. Said position of Administrative Agent for Administration of Affordable Units shall be for a term of one year.

ADOPTED at the Organization Meeting of the Township of West Deptford held January 6, 2011.

TOWNSHIP OF WEST DEPTFORD

By:


ANNA DOCIMO, Mayor

ATTEST:



AMY LESO, Acting Township Clerk